

**RETAINER**

**IMMIGRATION MATTER OF**

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The undersigned hereby retains the Law Offices of Brij M. Kapoor, P.C. as Attorneys to represent me/us in the processing of the matter detailed below.

I/We have been informed of the steps that have to be taken, and I/we agree to pay my/our attorney the legal fee in the total sum of \$9,500.00 for the following services:

**PERM Labor Certification Application; I-140 Petition;  
Permanent Residence Application**

The payment of the above-stated fee shall be made as follows:

\$4,000.00	As down payment. Cost of advertisements will be invoiced at cost from the newspaper.
\$4,000.00	On approval of Labor Certification (filed concurrently with I-140; add filing fee)
\$1,500.00	Preparing application for Permanent Residence (plus the filing fees).

**Down payments are not refundable.** (The fee agreement is for the entire amount and the above installments are to be made merely at certain definable events, and are not necessarily payments for the corresponding step.)

Please note that all filing fees and disbursements (e.g. advertising costs) are the responsibility of the client and are not included in attorney fees. Payments received shall be applied first to disbursements and fees; and then to reduce the account balance. Additional fees will be paid for any appeal, motion, Audit, Request for Evidence or court appearance.

Attorney has made no guarantees regarding the outcome of my/our case and I/we agree to pay him for his services rendered. No adjustment in fee or payment schedule is valid unless agreed to in writing.

**Make checks payable to Law Offices of Brij M. Kapoor, P.C.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Client/s